

Annex "F"

GRAND LODGE OF NEW BRUNSWICK
Grand Master Award Submission Sheet

Worshipful Master's Name _____ Date of Rating _____

Lodge Name: _____ # _____ District # _____

DDGM Comments _____

WORSHIPFUL MASTER WILL APPOINT A PM OR SENIOR OFFICER TO COMPLETE THIS FORM

DDGM Signature:(PRINT) _____ (WRITE) _____

Item #	Description	Points	Points Complete	Points Adjustment	DDGM Rating
1	Opening & Closing Lodge from memory	30		Deduct 15 points if any prompting is required	
2	Prepared written Agenda by Master with copy to Secretary	25			
3	Degree Work	50		Deduct 5 points for each prompt over 5 to a maximum of 50	
4	No open Ritual other than the Official Prompter	20 + 50		Deduct 5 points for each Audible prompt from anyone other than the prompter. Add 50 points if Prompter does it from memory (NO OPEN BOOK)	
5	Regularly Scheduled Rehearsals	30		Deduct 5 points for each person absent unless such absence is beyond the control of the member	
6	Educational Program	90		Deduct 15 points for every meeting without an Educational Program (Verify through Minutes)	
7	5 year Lodge Plan	50		(Updated) If plan does not include annual targets and measurements to monitor progress - deduct 25 points	
8	Business Meeting - Maximum 30 minutes	30		Deduct 1 point for every five minutes over 30 unless the nature of business, in eyes of the Master, required more time	

Item #	Description	Points	Points Complete	Points Adjustment	DDGM Rating
9	Active Mentor Program	25			
10	Active Coaching Program	25			
11	Does the Lodge have a copy of GL Constitution/By-Law's & Officer's Manual	30			
12	Lodge Visitations	34		Has JW, SW, and WM visited each of their District Lodges during the past year? If not, deduct 12 points for JW; 12 points for SW; and if WM has not visited all District Lodges in past year deduct another 24 points.	
13	Active Widows Program	40 + 50		Does the WM and Brethren recognize the Widows of Deceased Lodge Members by (option #1) a dinner or sending flowers to each Widow? Add additional 50 points if all Widows are visited at least one other time during the year besides (Option #1) by the Lodge Brethren.	
14	Departed Brethren (Widows) Ceremony	55		Has the WM and Officers performed this ceremony at least once during their Tenure as provided by GLNB to honor the Lodge's departed Brethren which includes inviting the Widows of Departed Brethren as well as all Ladies of the Lodge Brethren and presented the roses to the Ladies.	
15	Youth Groups/Charitable	60		10 points for each charitable category (Bikes for Books, etc.) contributed to a maximum of 60	
16	Training Seminars attended & applied concepts or introduced innovations which make lodge meetings more efficient and effective.	45		Deduct 45 points if no one attends or there is no training session held within the District; in which case add 30 points if the Master introduces three innovations for making the meeting more efficient and effective.	

Item #	Description	Points	Points Complete	Points Adjustment	DDGM Rating
17	Awards Program	90		Has your Lodge submitted an application to Grand Lodge for the Beardsley Medal, Quinn Medallion and Brothers' Keeper Awards. Deduct 30 points for every Award not submitted.	
18	Registration at Grand Lodge	90		Has WM, SW and JW attended Grand Lodge during their Tenure? If not, deduct 30 points for each member absent.	
19	Empty Chair Ceremony	55		Has WM & officers performed the Empty Chair Ceremony according to the Ceremony provided by GLNB?	
20	Increase number of Brethren at your meeting	25 + 20		Have a Brother pick up another Brother and bring him to monthly meeting due to night blindness or other such reason, etc. Add 20 points for every pickup Brother over 4.	
	Minimum Required points to receive the Grand Masters Award (plaque) is 698 points or 68.5%	1019			

